



2022-2023 Site Reporting & Review Process (SRRP) / Annual Review

November 17, 2022

“We would like to acknowledge that the land we live and work on in this province is comprised of the many traditional, ancestral, and unceded territories of First Nations, Métis, and Inuit peoples. When we acknowledge the land, I hope that it is an opportunity for all of us to reflect on the ongoing history of colonialism in our country, and as leaders in healthcare, consider ways that we can further incorporate antiracism and decolonization into improving our communities”.



During the Webinar:

- All participants are muted to ensure there is no competing background noise.
- The chat function has been disabled.
- Please use the Q&A for any questions or comments.
- If you would like to clarify, please use the raise hand function and we will allow attendees to come off mute.
- The webinar is being recorded and will be released in the days after the session.

CONTENTS

- Objectives
- What's Staying the Same? Changing?
- Instructions File / A Review of Activities
- Online Submission Form
- Timeline
- Tips
- Q & A

OBJECTIVES

Support MSA and HA discussions on successes and challenges over the past year, and how these learnings will inform MSA 2023/24 priorities and future planning.

Provide planning templates to MSAs to build capacity and support best practices.

Support earlier opportunities for two-way sharing of HA/MSA 2023/24 priority setting.

Equip the SSC FEWG with relevant information to meet their fiduciary duties and inform program planning and management.

WHAT'S THE VALUE IN DOING THIS?

- Taking time to appreciate what has been accomplished, while also looking ahead. A chance to self-reflect during what has been and will likely continue to be a busy year.
- Helps to set the tone for the year ahead. Ideally while creating strategic goals to create a sense of accountability to move FE forward.

WHAT'S STAYING THE SAME?



SECTION 1: MSA & HA
FACILITATED
DISCUSSION



SECTION 2:
HIGHLIGHTS &
RESULTS



SECTION 3: KEY
ACTIVITIES FOR 2023-
24

WHAT'S CHANGED?



Self-Assessment Statements: Removed from SRRP, entered via FEMS



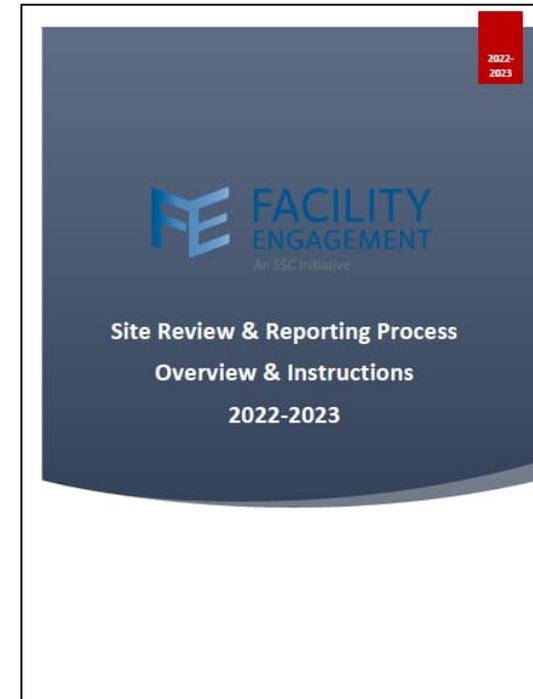
Strategic Planning Activities: Removed from SRRP, sites complete on own timeline



Instructions File: Document updated and paired down

2022-2023 SRRP INSTRUCTIONS

- [Instructions File](#)



SECTION 1: MSA & HEALTH AUTHORITY FACILITATED DISCUSSION

Pre-Work:

- Arrange a facilitated discussion between your MSA WG and key HA partners at your local site level to review and discuss 2022-23 activities
- Identify a key activity (or two), process or success to focus on

Steps:

- Use the After Action Review Process to help guide discussions
- Summarize the discussion for 1 of the activities for the submission form
- Share with your WG/Executives and HA partners including next steps

SECTION 1: MSA & HEALTH AUTHORITY FACILITATED DISCUSSION CONT'D

SECTION 1: MSA & HEALTH AUTHORITY FACILITATED DISCUSSION

Activity Title

What Happened

Lessons Learned / What Should be Changed for Next Time

SECTION 2: HIGHLIGHTS & RESULTS

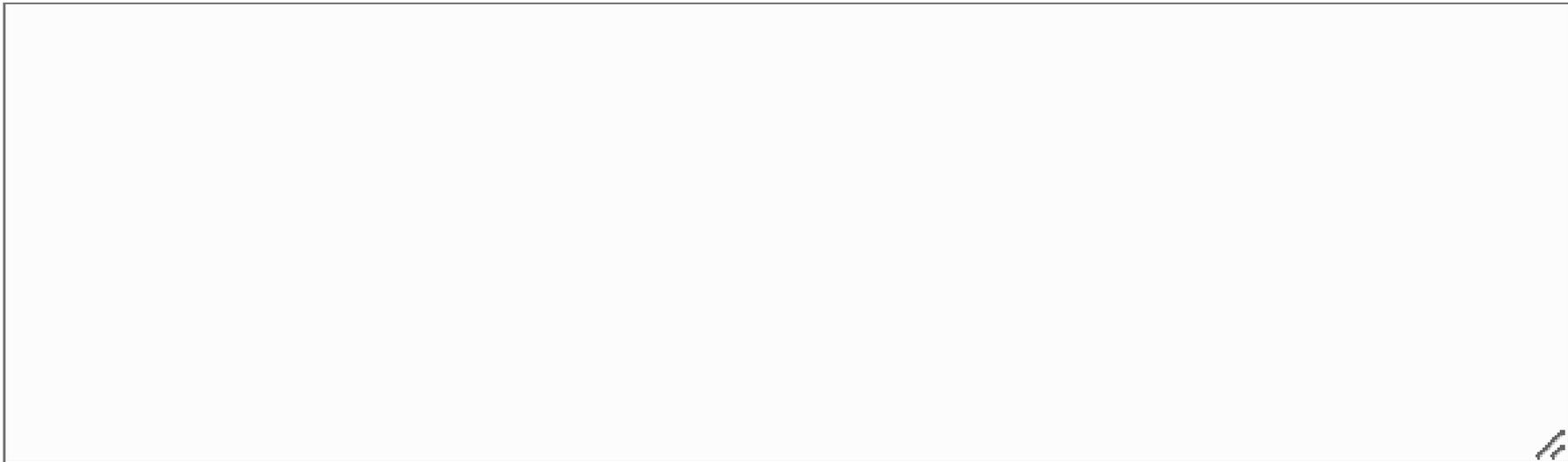
Steps:

- Provide a summary of any opportunities or successes you would like to share, examples:
 - Progress made towards recommendations from your previous year's SRRP Feedback Letter
 - Highlights from your site's post-COVID response
 - Completion of a successful engagement activity or improvement of process
- Add results in the online submission form text box, or include as an attachment, example formats:
 - Report (annual summary report, etc.)
 - Summary
 - Impact Assessment Form (Evaluation Toolkit)
 - Meeting survey satisfaction (Evaluation Toolkit)

SECTION 2: HIGHLIGHTS & RESULTS CONT'D

SECTION 2: HIGHLIGHTS & RESULTS

Highlights & Results



SECTION 3: KEY ACTIVITIES FOR 2023-24

Steps:

- List your strategic goals
- Next, develop a plan with key activities and performance measures illustrating how your group will work towards achieving the identified strategic goals for next year

Tip:

- Working together with your HA partners to identify areas of alignment can lead to enhanced uptake and implementation of key activities

SECTION 3: KEY ACTIVITIES FOR 2023-24 CONT'D

Example:

SECTION 3: KEY ACTIVITIES FOR 2023-24

Strategic Goal #1

Strategic Goal

Goal #1: Engage in local and regional activities that affect provider work environment and patient care

Activities

Activity #1: Support physicians to attend LMAC and other meetings with the health authority by paying sessionals

Activity #2: Create a disaster management plan in collaboration with the site manager

Performance Measures

Activity # 1 Measures:

- MSA representatives attend 75% of monthly LMAC meetings
- MSA representatives attend 75% of ER Renovation Committee meetings

Activity #2 Measures:

- By December 31, 2019, have finalized the disaster management plan and conducted a disaster simulation exercise with all members of the facility

RESOURCES TO ASSIST WITH ACTIVITIES

engagement@doctorsofbc.ca



Engagement
Partner



Today's Training
Webinar Recording



Instructions File



PM Help Desk



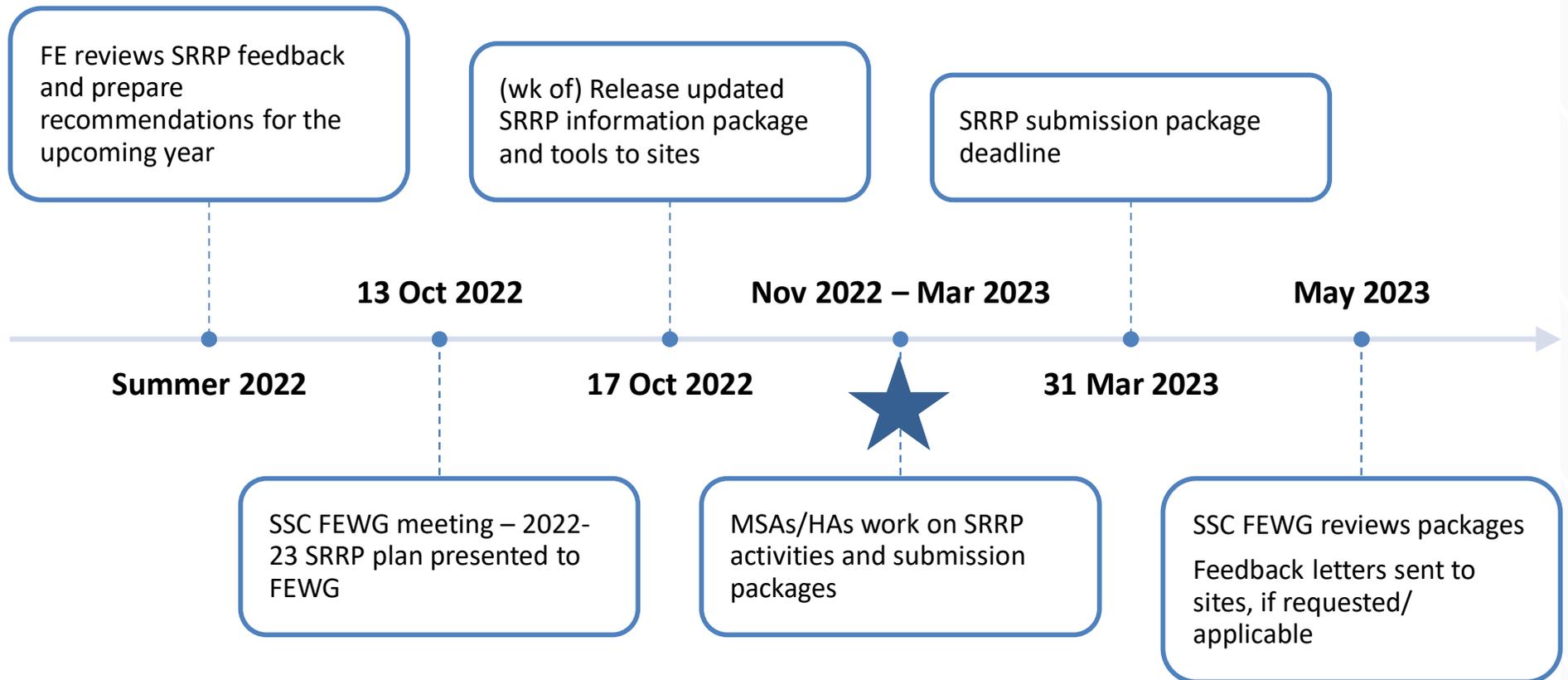
ONLINE FORM DEMO

Online fillable [form](#) (bit.ly/SRRP22-23_GetStarted)

Username: MSANAME@facilityengagement.ca

Password: Refer to email

TIMELINE



TIPS

Start Planning early!

- Begin scheduling meetings between HA partners and MSA physicians.
- Discuss with your EP and the Physician Leadership whether they would like to receive written feedback from your EP following the SRRP submission process.

TIPS CONT'D

Encourage MSAs to seek support

- If you feel your site may require a facilitator to allow for a more constructive conversation up to \$2000 is available to help to towards this cost.
- Also, if sites have the available financial resources, site FE funds are able to be used to hire a consultant to aid in developing a Strategic Plan. Developing a multi-year plan would be the most efficient use of funds.

THANK YOU!
QUESTIONS?

