



Submit a Claim



When can I submit a claim?
When you claim your **attendance time** in an engagement activity.
Any expenses incurred can be submitted with the claim.

Example:

Attend a meeting for an hour

Submit a claim in FEMS

Get paid via VersaPay



Train Physicians

Welcome to
The Facility Engagement Management System.

Sign into your account

Sign in

Remember me? [Forgot Password?](#)

Don't have an account?

Create your account today

Register

[Click here for Support](#)

By clicking **Sign in** you agree to our [Terms of Use](#).

Support

Welcome Dr. Black TEST ▾

Dashboard Activities **Claims** Finance ▾ Reporting ▾

Dashboard > Claims

Claims

Submit a Claim Submit an Expense

Claim Number **Click on Submit a Claim** Submitted ▾ Activity Date ▾ Status ▾ More ▾

CLAIM NUMBER	CLAIMANT	ENGAGEMENT ACTIVITY	PHYSICIAN SOCIETY/MSA	SUBMITTED	ACTIVITY DATE	TIME	EXPENSES	TOTAL	STATUS
Draft									
5ZRR95	Black TEST, Richard	Weekly Meeting - Test	Medical Staff Association (Test)	Aug 14, 2018	Aug 14, 2018	\$148.31	\$10.00	\$158.31	Draft



Submit a Claim

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CLAIM DETAILS

* Claimant
Geller, Ross

* You participated in Engagement Activity
-- Select an Engagement Activity --

* Date of Activity
07-23-2018

TIME

* Hours Quantity
15 min increments (ie for 2 hours 30 min, enter '2.5')

Description (optional)

[Empty text box for description]

Indicate the **Number of Hours** you have participated in an engagement activity

* You participated in Engagement Activity
-- Select an Engagement Activity --
Anesthesia ERAS Project
Familiar Faces Project
Governance
Helipad
Mental Health Teenage Pregnancy
OR Project

If you **DON'T** see your Engagement Activity please contact your **MSA administrator**

Next >

Save Draft

Cancel



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EXPENSES

If submitting for **expenses only**, please select the expense type, amount, and attach a receipt. Please "Skip Expenses" if there are none.

Skip Expenses >

* Expense/Mileage

Parking

Remove Expense

* Total Amount (incl. taxes)

\$ 10.00

Indicate the **Total Amount** for any expenses incurred and upload the **Receipt**

Amount Claimed

\$ 10.00

* Receipt

Next >

< Back Save Draft Add Expense



Submit a Claim

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CLAIM DETAILS

Engagement Activity	Weekly Meeting - Test
Claimant	Richard Black TEST
Date of Activity	Aug. 14, 2018
Types of work	
Hours for today	1.00 hour(s)
Rate	\$148.31/hour
Subtotal	\$148.31
Status	<input type="button" value="Draft"/> <input type="button" value="Edit"/>

Review the **Number of Hours** you have participated in an engagement activity and **Expenses**

EXPENSES/MILEAGE

Parking	\$10.00
Subtotal	\$10.00
	<input type="button" value="Edit"/>

CLAIM TOTALS

Tax	\$0.00
Claim Total	\$158.31



Train Physicians

Evaluation

The provincial evaluation of the FEI is being conducted by UBC researchers and examines:

- How the initiative is being implemented
- Whether the initiative is meeting its target objectives

Submit feedback

Success! Claim successfully updated.



Your feedback is important and will help evaluate the effectiveness of the provincial Facility Engagement Initiative by a third party evaluator. Disclosure of this information will be anonymized and feedback will be aggregated. Thank you for your participation.

MEETING / ACTIVITY RATING

1) This engagement activity is proceeding as intended:

Strongly agree Agree Disagree Strongly disagree

2) In my opinion, this session contributed to increasing physician engagement:

Strongly agree Agree Disagree Strongly disagree

3) Add Comment (optional):

NOTE: if you navigate away from this page, this claim will be on **draft status until you submit the claim and the questions to the evaluation**

Submit >

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Dashboard

Activities

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Finance ▾

Reporting ▾

Notifications

1 Pending Review

Physician Societies/MSAs

PHYSICIAN SOCIETY/MSA	CUMULATIVE ALLOCATION	FUNDS REMAINING
Medical Staff Association (Test)	\$50,000.00	\$49,995.10

Claims

Submit a Claim

Submit an Expense

DATE	STATUS	CLAIM NUMBER	TOTAL
Aug 14, 2018	Payment Queued	XK99WX	\$5.00
Aug 14, 2018	Pending Review		\$595.00
Aug 14, 2018	Declined	5ZRR95	\$158.31

Showing 1 to 3 of 3 entries

Draft: claim in draft

Pending Review: approval required

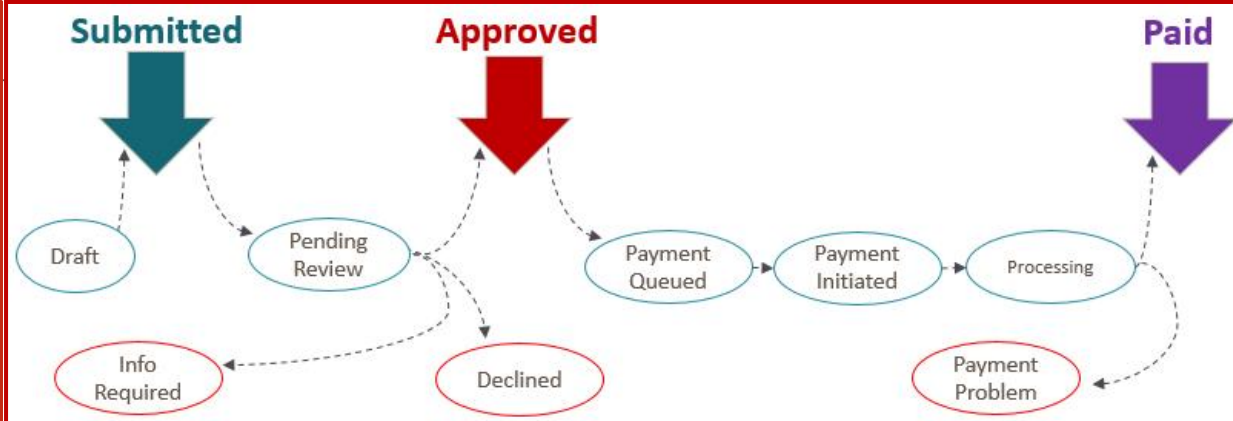
- **Information Required:** information missing
- **Declined:** claim declined

Approved: claim approved

- **Payment Queued:** VersaPay transaction in queue
- **Payment Initiated:** VersaPay transaction initiated
- **Processing:** VersaPay transaction in process

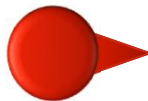
Paid: VersaPay transaction completed

- **Payment Problem:** to investigate



The administrator/executive can **Decline Claim or Adjust Claim**

Dashboard > Claims > Claim #5JGG3X



Claim #5JGG3X

Pending Review

Request Further Info

Decline

Adjust

Add Comment

Review Complete - Approve

Please Note: This claim has been automatically flagged for further review by our system. Your Physician Society will review this claim and contact you should further information be required for approval.

The administrator/executive has an option to **Request Further Info or Approve**

CLAIM DETAILS

Claimant	Screech Powers
Date of Submission	Feb. 01, 2017
Date of Activity	Feb. 01, 2017
Hours for the day	8.00 hour(s) @ \$148.31/hour
Physician Society	Medical Staff Association (Test)
Engagement Activity	Psychiatric Wait Times
Sub-Activity	Psyc WT Meetings

EXPENSES

Vehicle Mileage	\$53.00
Airfare	\$493.80  (0474.06 plus \$10.54 GST)

Request Further Info

Decline

Adjust

Add Comment

Review Complete - Approve

Information Required

* Note (Below comments will be visible to claimant)

Save Cancel

Add Comment

* Note

* Visibility Type

Admin Only

Visible

Save Cancel

Reason for Decline

* Note (Below comments will be visible to claimant)

Save Cancel

Claim #XQQG2X

Pending Review

Request Further Info

Decline

Adjust

Add Comment

Review Complete - Approve

Please Note: This claim has been automatically flagged for further review by our system. Your Physician Society will review this claim and contact you should further information be required for approval.

CLAIM DETAILS

Claimant	Bunch, Susan
Submitted by	User, System
Date of Submission	Jul. 18, 2018
Date of Activity	<input type="text" value="07-18-2018"/>
Hours for the day	<input type="text" value="0.50"/>
	@ \$70.00/hour
Physician Society/MSA	Medical Staff Association (Test)
Engagement Activity	Helipad

Click on **Adjust** if you want to edit **Hours of the Day** or **Date of Activity**

CLAIM BREAKDOWNS

Time	\$35.00 subtotalled amount (.50 hour(s) @ \$70.00/hour)
Expenses	\$0.00

CLAIM TOTALS

Tax	\$0.00
Claim Total	\$35.00

Save Save & Complete Review



Dashboard

Activities

Claims

Finance ▾

Dashboard > Claims > Claim #5JGG3X

[← Back to Claims](#)

Claim #5JGG3X

Review Complete

Add Comment

Success! Claim successfully updated.

Please Note: Review has been completed for this claim. The system will approve it shortly.

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Date of Submission	Feb. 01, 2017
Date of Activity	Feb. 01, 2017
Hours for the day	8.00 hour(s) @ \$148.31/hour
Physician Society	Medical Staff Association (Test)
Engagement Activity	Psychiatric Wait Times
Sub-Activity	Psyc WT Meetings