

## APPENDIX C

### MSA WORKING GROUP ENGAGEMENT ACTIVITY ASSESSMENT

The assessment criteria below can be used by the Working Group to assess funding proposals, and also by the applicant as a guide to tailor their proposal.

ASSESSMENT CRITERIA					
<i>Please circle the number that reflects your assessment of each of the following</i>			<b>1 = Very Little / 5 = Very Much</b>		
1. IMPACT: Will this activity influence positive change for the medical staff's work environment or patient care?	1	2	3	4	5
2. IMPACT: Does this activity aim to better understand a problem / issue at the facility?	1	2	3	4	5
3. TRUST: Does this activity foster meaningful interactions (e.g., trust, transparency, and respect) between physicians or between physicians and health authority partners?	1	2	3	4	5
4. PHYSICIAN SUPPORT: Is this activity supported by a broad spectrum of physicians at this site (e.g., multiple departments, multiple disciplines)?	1	2	3	4	5
5. OWNERSHIP: Is this activity locally relevant?	1	2	3	4	5
6. OWNERSHIP: Is the MSA the appropriate funding source for this activity?	1	2	3	4	5
7. HEALTH AUTHORITY SUPPORT (IF APPLICABLE): Does this activity have health authority support (e.g., health authority sponsor or funding/in-kind commitment)?	1	2	3	4	5
8. HEALTH AUTHORITY SUPPORT (IF APPLICABLE): If the engagement activity is in collaboration with the Health Authority, has the Lead or Project Manager discussed and aligned project/activity timelines and milestones with them?	1	2	3	4	5
9. ACCOUNTABILITY: Would the MSA be able to publicly defend the proposed initiative as an appropriate use of public funding?	1	2	3	4	5
10. Memorandum of Understanding (MOU) ALIGNMENT: Does the activity align with the MOU objectives <sup>5</sup> ?	1	2	3	4	5
11. SUSTAINABILITY: If required, is the proposed initiative able to stand on its own without continued sustainment funding?	1	2	3	4	5
12. FEASIBILITY: Is this activity feasible based on budget, proposed staff support, expected outcome and deliverables?	1	2	3	4	5
13. ASSESSMENT: Does this activity identify a plan for measuring success?	1	2	3	4	5

<sup>5</sup> FE expenditures must align with at least one of the following goals of the 2019 Memorandum of Understanding on Regional and Local Engagement:

- To improve communication and relationships among the medical staff so that their views are more effectively represented.
- To prioritize issues that significantly affect physicians and patient care.
- To support medical staff contributions to the development and achievement of health authority plans and initiatives that directly affect physicians.
- To have meaningful interactions between the medical staff and health authority leaders, including physicians in formal HA medical leadership roles.