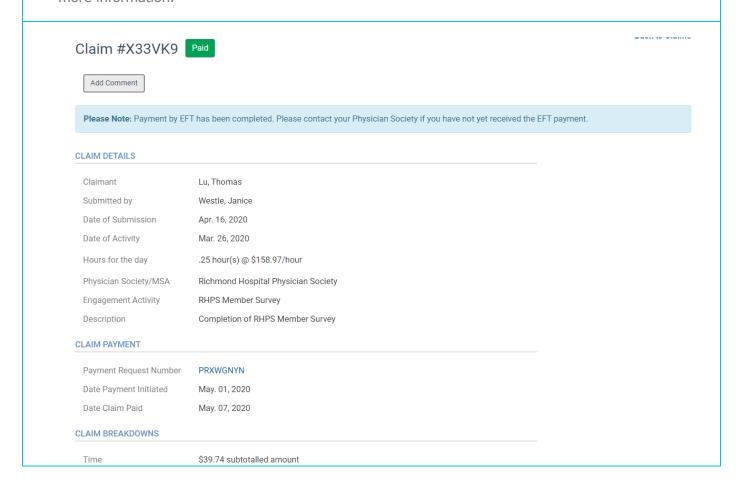
FEMS Tip Sheet: Types of Claims



Physician Claims

A sessional claim is for any medical staff attending a facility engagement activity.

A physician who has incorporated can choose to charge GST on their claims. They can update this information in their user profile by adding their GST number. Please see the **tip sheet** on users for more information.



FEMS Tip Sheet: Types of Claims



Director Claims

A governance claim is for any director of a PHYSICIAN SOCIETY to attend a facility engagement governance activity (i.e., an MSA executive meeting, a working group meeting, etc.) It is signified by the purple G.

The governance toggle must be turned on in the activity for which the claim is being placed against.

Claims under a governance activity are subject to payroll taxes and will be paid separately by the physician society's accountant/bookkeeper.

Add Comment	
CLAIM DETAILS	
Claimant	Robibo, Daniel
Date of Submission	Jul. 02, 2019
Date of Activity	Sep. 06, 2018
Hours for the day	1.00 hour(s) @ \$157.79/hour
Physician Society/MSA	Delta Hospital Physicians Society
Engagement Activity	Working Group
CLAIM PAYMENT	
Payment Request Number	PRKQWD9Q
Date Payment Initiated	Dec. 09, 2019
CLAIM BREAKDOWNS	
Time	\$157.79 subtotalled amount (1.00 hour(s) @ \$157.79/hour)

FEMS Tip Sheet: Types of Claims



Expense Claims

An expense claim is for any expense paid by a **<u>physician</u>** with their personal money/credit card.

Claim #5W3YYQ Pending Review

Add Comment

Please Note: This claim has been automatically flagged for further review by our system. Your Physician Society will review this claim and cor further information be required for approval.

CLAIM DETAILS

Claimant Seaton, Claire

Date of Submission Apr. 27, 2023

Date of Activity Jan. 05, 2023

Physician Society/MSA Children's and Women's Hospitals Medical and

Allied Staff Engagement Society

Engagement Activity Engagement Projects

Sub-Activity SEATON_083

EXPENSES Note: depending on your browser, you may be required to download the receipt in order to view it.

Meals

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\$148.17

(\$148.17 plus \$0.00 GST)

FEMS Tip Sheet: Types of Claims

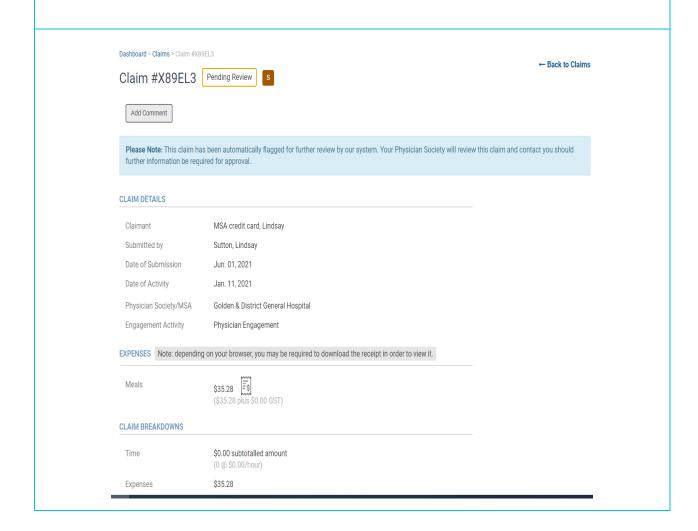


Supplier Claims

A supplier claim is for any consultant, contractor, or MSA credit card expense.

It is signified by a red S.

Anything that is not physician related is considered a supplier claim.



FEMS Tip Sheet: Types of Claims



Internal Operating Expense Claims

IOE claims are a sub-type of supplier claim for all amounts that are not directly attributed to an engagement activity.

Examples of IOE Expenses:

- MSA administrator costs (i.e., monthly invoices and expenses)
- Insurance
- Amortization
- MSA Expenses
- Professional Fees (lawyers, accountants, Enkel fees for FESC MSAs)
- Banking and Transaction Fees
- Physician Lounge Expenses

All IOE expenses must be entered in FEMS using the Submit Supplier Expense Button and the correct IOE type) within the claim.

	Airfare or Ferry	
	Communications	
	Conference Fees & Expenses (Off Site)	
	External Consultants	
	Hotel	
	IOE - Administrators - Employees ONLY	
	IOE - Administrators and Contractors	
	IOE - Banking and Transactional Fees	
	IOE - MSA and Physician Lounge Expenses	
	IOE - Professional - Accounting, Insurance, Legal	
	Meals (MSA Related)	
	Meals (Travel Related)	
	MSA Meeting Expenses (Non-Meal)	
	Parking	
	Taxi/Uber/Transit	
	Vehicle Mileage	