FACILITY ENGAGEMENT
Specialist Services Committee

Facility Engagement Gated Funding Policy

The amount of annual funding that a Medical Staff Association/Physician Society (MSA) may qualify for is based on the tier in which the MSA is classified. Tier classification is based on the number of acute care beds at the facility as a proxy for the size of the MSA.

The release of MSAs' annual funding is based on need as determined by the actual spend rate on engagement activities. Funding is "gated" and will be disbursed upon meeting the following criteria:

Availability of Tier 1 MSA funds

Annual funding for Tier 1 MSAs is transferred to the deferred funding account at the beginning of each fiscal year, subject to the following criteria:

- The balance in the deferred funding account on March 31 is less than 100% of its annual allocation.
- If the deferred funding account balance is greater than 100% on March 31, funding will be withheld until such time as their account meets this balance criteria.

Availability of Tier 2 MSA funds

Annual funding for Tier 2 MSAs is comprised of two equal installments, each of which will be transferred upon meeting the following criteria:

- The balance in the deferred revenue account drops below 50% of the annual allocation.
    - For example: if the annual allocation is $150,000, a funding transfer is allocated when the deferred revenue account drops below $75,000.
- A funding transfer for a fiscal year may be allocated up to and including March 31.

Availability of Tier 3 to 6 MSA funds

Annual funding for Tier 3-6 MSAs is comprised of two equal installments, each of which will be transferred upon meeting the following criteria:

- The balance in the deferred revenue account drops below an amount equal to 25% of the annual allocation.
    - For example: if the annual allocation is $400,000, a funding transfer can be requested/allocated when the deferred revenue account drops below $100,000.
- A funding transfer for a fiscal year may be requested/allocated up to and including March 31.

Effective April 1, 2022
Updated October 2026

Physician Societies:

The balance in the deferred revenue account should be determined by reviewing an interim balance sheet of the MSA. This can be obtained by contacting the financial administrator (bookkeeper/accountant) of the MSA. If the balance in the deferred revenue account meets the above criteria, please take the following steps to request a funding transfer:

- Contact the Facility Engagement provincial office by email at engagement@doctorsofbc.ca with a request for your next funding installment.
- Include a copy of the most recent balance sheet showing the deferred revenue account balance.

In the event the requirement to receive a funding transfer is met, notices will be sent to the MSA administrator and to the associated Engagement Partner. Transfers may take up to 21 days to appear in the MSA bank account.

FESC MSAs:

The financial administrator of FESC (Enkel Backoffice Solutions) will review the balance in the deferred revenue account monthly to determine whether an MSA qualifies to receive an installment. Should the requirement be met, notices will be sent to the MSA executives, administrators, and Engagement Partners during the distribution of the monthly financial statements. No action by the MSA administrator is required.

Carryover Policy

Any unspent funds that are transferred to the MSA by the end of the fiscal year will be retained by the MSA and can be carried over to future years.

Unrequested Allocations

Any amount of annual funding that has not been requested/allocated by March 31 will be retained by Facility Engagement. These amounts will be accrued to the FE unallocated funds account for use in supporting provincial program supports. Examples of use include:

- MSA funding to support their engagement with health authorities on electronic health record implementation at their facility.
- Funding to support regional MSA-health authority partnership tables, regional/sub-regional engagement or system improvement MSA-health authority activities.
- Networking and knowledge sharing events and forums.
- MSA contingency funding.
- FE program evaluation.
- Provincial support for MSA operations (e.g., governance, financial management, HR management).