

## What is the Facility Engagement Management System?



The Facility Engagement Management System (FEMS) is a web-based information system that provides overall business management support and function to the FEMS Initiative at both the site and provincial level. All sites with full funding status will use FEMS to support their facility engagement work.

## What does FEMS do?

- **For physicians and allied health professionals,** FEMS processes and tracks sessional claims for facility engagement activities, and collects feedback for evaluation purposes.
- **For executives and staff,** FEMS supports the management, tracking, and reporting of engagement activities and fund usage, and exports financial transactions to the sites.

## FEMS does NOT

- Process claims for time spent on work outside of facility engagement (e.g., Doctors of BC committee work, other Doctors of BC-Ministry of Health initiatives).
- Serve as a substitute for project management or financial management systems (such as forecasting, budgeting, and accounting tools).

## Why is FEMS being used?

**At the individual physician level:** Sessional claims can be paid electronically, allowing for faster processing times. For ease, claims can also be submitted and viewed through the mobile application of FEMS.

**At the site level:** FEMS will reduce the administrative burden related to the processing of claims, and assist in the management of engagement activities and funds.

**For the Specialist Services Committee (SSC):** FEMS allows for standardized electronic reporting at several levels, and supports the provincial program evaluation.

## How can I access FEMS?

Physicians and allied health professionals can access FEMS at <https://fems.facilityengagement.ca> after their facility has been approved for full funding by the SSC.

To find out the funding status of your facility or to inquire full funding, please email your Engagement Partner at [femssupport@doctorsofbc.ca](mailto:femssupport@doctorsofbc.ca).

Need Help?

604 638 4869 or 1 800 665 2262

[femssupport@doctorsofbc.ca](mailto:femssupport@doctorsofbc.ca)

M-F 9am to 4pm