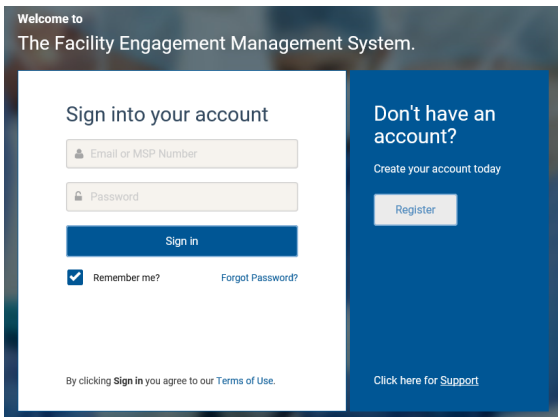


HOW TO REGISTER IN FEMS VIA DESKTOP

1. Log in to <https://fems.facilityengagement.ca>.
2. Click **Register**.



3. Select the facility (or facilities) where you work, add your profile information, and create a password. Your password must have at least eight characters, contain at least one uppercase letter, one lowercase letter, a number, and a special character. Example: **UserDoc12#**

Account Registration

Personal **Registration Survey**

FACILITY

* Facility

Facility

PROFILE DETAILS

* User Type (Please choose GP or SP based on your College Sub-Class)

Select a User Type

* MSP Number

MSP Number

* Medical Practice Type

Medical Practice Type

4. Select where you want your claim payments directed, either to your company or your personal bank account.
5. Click **Next** and complete the registration survey.
6. A confirmation email will be sent to you to verify your email address. Click the link in your email within 7 days to activate your FEMS account.
7. Set up a VersaPay account for your payments (see step guide "How to Sign Up for VersaPay").
8. You are now ready to submit claims in FEMS.

SIGN-IN DETAILS

* Password 

Password

* Confirm Password

Confirm Password

PAYMENT DETAILS

* Payment Method (If you wish to discuss other method of payment, please contact your PS/MSA Administrator)

Direct Deposit (via VersaPay)

* Settle To

- My personal bank account
- My company bank account

I'm not a robot



By Clicking "Next" below, you are agreeing to the [Terms of Use](#)

Next > Cancel

Need Help?

604 638 4869 or 1 800 665 2262

femssupport@doctorsofbc.ca

M-F 9am to 4pm