

KEY HIGHLIGHTS: SSC FACILITY ENGAGEMENT WORKING GROUP (SSC FE WG): Oct 15, 2019

SUMMARY OF KEY DISCUSSIONS

The **Site Review and Reporting Process (SRRP)** has been improved for 2019/20 updating tools for MSAs and HAs.

Expression of interest process for the **next phase of the FE provincial evaluation** will be developed.

The **FE funding tier model will not be altered** for the duration of the **2019-2022 Physician Master Agreement**.

The **FE Site Contingency Fund criteria and application process for current participating sites** was approved.

MEETING TOPICS AND DISCUSSIONS

2019/20 Site Review and Reporting Process (SRRP):

Seek approval on recommended updates/ improvements for next year's SRRP based on stakeholders' feedback on last year's process. Based on feedback from MSAs and HA partners, the FEWG SRRP Advisory Committee made recommendations and improvements for the coming year's SRRP process:

- Inclusion of self-assessment forms as a new addition for MSAs and site health authority partners to complete and share with each other in advance of qualitative discussions.
- HA self-assessment form is new and modelled after the HA commitments for FE from page 3 of the [2019 Memorandum of Understanding on Regional and Local Engagement](#).
- Addition of evaluation questions on internal MSA and MSA-HA engagement in self-assessment forms.
- Updated, less repetitive facilitation questions and streamlined forms
- Faster SSC feedback/turnaround next year so MSAs can act on them and plan for following year
- Strategic planning support for sites (e.g., webinar)

FE PROVINCIAL EVALUATION 2.0 PLAN: *Update on FE provincial evaluation planning activities, and approval request to move forward with Evaluation 2.0 plan and release of a request for proposal for external evaluator.*

FEI has developed a provincial evaluation plan for the next three years which includes evaluation outcomes, questions, and data collection strategies.

- A plan was discussed by the FEWG Evaluation Advisory Committee, which was expanded to include a MSA physician representative from each HA region, in addition to HA representatives.
- The resulting Evaluation 2.0 plan was presented to the SSC FEWG and approved. Discussions sought further clarification of key indicators. FEWG members are interested in learning about the successes and challenges of activities and processes at the site level.
- Next steps include the development and release of an EOI for consultants to be considered for the evaluation contract, ideally for the start of 2020.

SITE CONTINGENCY FUND: *Seek approval on the recommended FE site contingency fund criteria and process.* The SSC FEWG reviewed and supported FEWG Financial Advisory (FEFA) Committee recommendations:

1. The FEI funding tier model will not be altered for the 2019-2022 PMA.
2. Funding requests for sites that are already part of FEI and sites that wish to participate will be addressed via an application to the FE site contingency fund.

The contingency fund criteria and application process for sites already participating in FE was approved, which MSAs can access by contacting their FE Liaison. The criteria and application process for new sites interested in participating in FE will be further developed and reviewed by the FEWG Co-Chairs for decision.

PROGRAM UPDATE

- **MSA budgeting support** – FE is working with Doctors of BC Chief Financial Officer and IT department to design and test changes in FEMS and financial reporting processes that will allow greater use of MSAs' accounting solutions and support of their financial administrators.
- **Regional Engagement/Collaborative Councils** – In some HA regions, MSA consultation is being planned or underway to identify the need/interest/value to engage with other MSAs and HAs at regional levels.